

EH&S Assistant

Position Summary

The EH&S Assistant supports the Environmental, Health & Safety function in a boat manufacturing environment, assisting with safety, environmental, and compliance activities across production, lamination, assembly, paint/gel coat, and yard operations. This role helps ensure compliance with OSHA and EPA requirements while promoting a strong safety culture focused on injury prevention, environmental stewardship, and continuous improvement.

Essential Duties and Responsibilities

Safety & Health Support

- Assist with implementation and maintenance of EH&S programs specific to boat manufacturing, including hazard communication, PPE, lockout/tagout, confined space, and hot work
- Conduct routine safety inspections of production areas (lamination, assembly, gel coat/paint, storage yards) and track corrective actions
- Assist with incident, injury, and near-miss investigations, including documentation and follow-up
- Support job safety analyses (JSAs) and task-based risk assessments for manufacturing operations
- Help coordinate and track safety training (forklift, respirator use, confined space, PPE, fire extinguisher, chemical handling)

Environmental Compliance

- Support environmental programs related to fiberglass resins, gel coats, solvents, styrene exposure, hazardous waste, and chemical storage
- Assist with hazardous waste labeling, storage inspections, manifests, and disposal coordination
- Support stormwater pollution prevention (SWPPP), spill prevention (SPCC), and spill response readiness
- Assist with air, waste, and environmental recordkeeping required for EPA and state compliance

Administrative & Reporting

- Maintain EH&S records including OSHA 300/300A logs, training records, inspections, and permits
- Prepare reports, dashboards, and summaries related to safety metrics and environmental compliance
- Order and manage PPE and safety supplies appropriate for marine manufacturing operations
- Provide general administrative and field support to the EH&S team

Required Qualifications

- High school diploma or GED required
- 1–3 years of experience in EH&S, manufacturing support, or industrial operations preferred
- Basic knowledge of OSHA safety standards and environmental compliance principles
- Strong organizational skills with attention to detail
- Ability to work effectively on the production floor and in an office setting
- Proficient in Microsoft Office (Excel, Word, Outlook)
- Strong written and verbal communication skills

Preferred Qualifications

- Associate degree or coursework in Safety, Environmental Science, Industrial Technology, or related field
- Experience in boat, marine, fiberglass, or composite manufacturing
- Familiarity with chemical handling, hazardous waste management, and environmental inspections
- OSHA 10-Hour or 30-Hour certification (or willingness to obtain)

Physical Demands

- Ability to walk and stand for extended periods in production and yard areas
- Ability to climb stairs, ladders, and access confined or elevated spaces
- Ability to lift up to 40 pounds with or without reasonable accommodation
- Ability to wear required PPE including respirators, safety glasses, gloves, and protective clothing

Work Environment

- Combination of office, manufacturing floor, lamination, paint/gel coat, and outdoor yard environments
- Exposure to noise, dust, chemicals, resins, solvents, and industrial equipment typical of boat manufacturing
- Occasional overtime or off-shift work to support production schedules or inspections